

The St. Lawrence County Workforce Investment Board (SLCWIB) is seeking a part-time Executive Director to act as the staff and administrative leader to the Board. Applicants must have an interest in local and regional employment and economic development as the SLCWIB supports the development of skills and education that will create a competitive human capital advantage for our area. Applicants' work history must demonstrate ability (oral and written) to effectively clarify and summarize complex issues. The applicant must have interpersonal skills that encourage collaboration and cooperation. The individual should have experience in studying and implementing technical and administrative documents that are used in the operation of the SLCWIB. Experience in serving on or reporting to a policy making board is required. Associate Degree is required and a Bachelor's Degree is preferred. The Director could be hired individually or through a competent organization. Please respond with a letter of interest and résumé by Friday April 10th to the Chair, St. Lawrence County Workforce Investment Board, 80 St. Hwy 310, Suite 8, Canton, NY 13617.